



**Results-Framework Document**  
**for**  
**General Administration Department**

**RFD**  
**(2014-2015)**

# **GENERAL ADMINISTRATION DEPARTMENT**

## **Section-1**

### **Vision, Mission, Objectives and Functions**

#### **Vision**

To enhance responsiveness of Civil Service in the State and facilitate in providing transparent and citizen friendly governance.

#### **Mission**

To improve governance by facilitating adoption of cost effective innovative systems and processes by Government Departments and developing partnership with all stakeholders including the Civil Society.

#### **Objectives**

1. Administrative reforms in Departments
2. Cadre Management of AIS
3. Cadre Management of OAS-I (SB) and above
4. Management of Estates in Bhubaneswar
5. Capacity building and training of civil servants
6. Correctional measures for maintaining probity in public life
7. Management of PARs of AIS and Group A officers of the State
8. Management of Property returns of AIS and OAS-I(SB) officers
9. Advising other Departments on formulation of service rules
10. Management of Chief Minister's Relief Fund
11. Development of Civil aviation in State
12. Establishment of Group C & Group D Officers
13. Financial Management
14. Office Management
15. Conveyance

## Functions

1. To deal all matters relating to IAS, IPS and IFS officers
2. To deal method of recruitment and direct recruitment to Odisha Civil Service
3. To deal with Government Servant's Conduct Rules and the Civil Service (Classification, Control & Appeal) Rules
4. Civil list
5. General conditions of Service affecting all Public services in matters of appointment, confirmation, leave, pay, travelling allowance, pension, extension and re-employment etc. and interpretation of Rules pertaining thereto, retrenchment.
6. Rules of Business
7. Secretariat Instructions
8. All matters affecting Odisha Administrative Service, posting and transfer of Odisha Administrative Service, Class-I(SB) and above.
9. Administration of New Capital
10. Administrative Tribunal
11. The matters relating to Vigilance organization and investigations undertaken by them
12. The matters relating to formulation of Policy, collection and maintenance of CCRs of all Group A officers of the State including officers of All India Services serving under the State
13. The matters relating to Administrative Reforms
14. All training matters excluding technical training and including foreign training
15. The matters relating to State Civil Aviation including Government Aviation Training Institute

## SECTION 2 :

### INTER-SE PRIORITIES AMONG KEY OBJECTIVES, SUCCESS INDICATORS AND TARGETS

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
1. Administrative reforms in Departments	15	1.Rollout of HRMS	1.Procurement of Server for HRMS	Date	1	28.02.15	07.03.15	15.03.15	21.03.15	31.03.15
			2.Procurement of computers	Date	1	15.01.15	07.02.15	15.02.15	28.02.15	31.03.15
			3.Recruitment of manpower	Date	0.5	15.01.15	07.02.15	15.02.15	28.02.15	31.03.15
			4.Development of applications and their operationalization	Date	0.5	28.02.15	07.03.15	15.03.15	21.03.15	31.03.15
		2.ORTPSA implementation	1.Development of IEC/training materials, including print, audio-video materials	Date	1	15.01.15	31.01.15	15.02.15	28.02.15	31.03.15
			2.Organization of training programmes for master trainers and stakeholders	Date	1	15.01.15	31.01.15	15.02.15	28.02.15	31.03.15
			3.Development of Model Villages	No.	1	04	03	02	01	0
		3.Litigation Management System implementation	Organization of coordination meetings with Advocate General and High Court for uploading of judgments/orders and online drafting of replies/counter	No.	1	2	1	0	0	0

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			affidavits.							
		4.e-Abhijog	Organization of review meetings for disposal of complaints	No.	1	2	1	0	0	0
		5.Establishment of e-Office in two districts	1.Collection of information on number of users in selected Districts	Date	1	30.11.14	10.01.15	31.01.15	28.02.15	31.03.15
			2.Placing request with NIC, Delhi for IT support and obtaining cost estimates	Date	1	15.01.15	31.01.15	15.02.15	28.02.15	31.03.15
		6. Utilization of District Innovation Fund	1.Obtaining proposals from DLMC	Date	0.5	31.10.14	30.11.14	31.12.14	31.01.15	28.02.15
			2.Approval of proposal by HLMC	Date	0.5	30.11.14	31.12.14	31.01.15	28.02.15	31.3.15
			3.Developing partnership with TERI and other organizations.	Date	0.5	30.11.14	31.12.14	31.01.15	28.02.15	31.3.15
			4.Obtaining UCs from implementing agencies and submission to Finance Department for release of balance funds	Date	0.5	31.12.14	31.01.15	28.02.15	15.03.15	31.3.15
			5.Release of balance funds to implementing agencies	Date	0.5	31.01.15	28.02.15	15.03.15	21.03.15	31.03.15
			6.Organization of review meetings on progress with implementing agencies	No	0.5	2	1	0	0	0

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		7. Implementation of 2 <sup>nd</sup> ARC Report	Organization of Review Meeting on Action taken by the Departments	No	0.5	4	3	2	1	0
		8. Centre for Modernizing Government Initiative	Number of Board of Governor's Meeting	No	1	2	1	1	0	0
		9. Chief Minister's Award for Excellence and Innovation in Governance and Public Service Delivery	Selection of Awardees	Date	0.5	10.08.14	31.08.14	15.09.14	30.09.14	31.10.14
2. Cadre Management of AIS	10	1.Promotion of AIS Officers	1.Organisation of DPCs for promotion of AIS Officers	Date	0.5	28.02.15				
			2. Submission of inputs to UPSC for SCS/NSCS promotion to IAS.	Date	0.5	31.07.14				
		Central Deputation of IAS officers	Forwarding Proposal for Central Deputation to DoPT.	Date	0.5	30.06.14 31.12.14				
		Inter State Deputation of IAS officers	Accordance of cadre clearance from the date of obtaining Govt. order	Days	0.5	15				
		Departmental Proceedings	D.P. initiated from the date of obtaining Govt. order	Days	0.5	30				
			Quarterly Return of D.P. forwarded to DoPT (1 <sup>st</sup> Quarter)	Date	0.25	30.04.14				
			Quarterly Return of D.P. forwarded to DoPT (2 <sup>nd</sup> Quarter)	Date	0.25	31.07.14				
			Quarterly Return of D.P.		0.25	31.10.14				

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			forwarded to DoPT (3 <sup>rd</sup> Quarter)	Date						
			Quarterly Return of D.P. forwarded to DoPT (4 <sup>th</sup> Quarter)	Date	0.25	<b>31.01.15</b>				
		Increments	Sanction of increments of IAS officers working in G.A. Deptt. and those who are in the rank of Commissioner-cum-Secretary	Date	0.5	<b>31.08.14</b>				
		Service Verification	Service Verification of IAS officers working in G.A. Deptt.	Date	0.5	<b>31.07.14</b>				
		Pay fixation on Promotion	Pay fixation IAS officers on their Promotion to next higher grade from the date of receipt of updated Service Book	Days	0.5	<b>30</b>				
		Sanction of Pensionary benefits	Sanction of Provisional Pension from the date of superannuation	Days	0.25	<b>0</b>				
			Sanction of Final Pension & Gratuity from the date of receipt of complete pension paper, VG clearance/DP and NDC	Days	0.25	<b>30</b>				
			Sanction of Unutilized leave from the date of receipt of updated Service Book	Days	0.25	<b>15</b>				





Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			Nominating officers for DFFT Programme of DoPT from the date of Govt. order	Days	0.25	15				
		Court cases	Submission of PWC from the date of receipt of writ petition	Days	0.5	30				
			Filing of Counter from the date of receipt of verified PWC	Days	0.5	15				
3. Cadre Management of OAS	10	1.Promotion of OAS Officers	1.Organisation of DPCs for promotion of OAS Officers	Date	0.5	31.07.14	31.08.14	30.09.14	31.10.14	30.11.14
			2. Filling up promotional vacancies after receipt of Government order	Days	0.5	7	15	20	25	30
		2. Confirmation of OAS Officers in different grades	Issue of confirmation order after receipt of Government order.	Days	0.5	7	15	20	25	30
			3. Recruitment of Officers on the basis of Odisha Civil Services Examination	1. Issue of requisition to OPSC for conducting recruitment examination – after receipt of Government approval	Days	0.5	7	15	20	25
		2. Allotment of candidates to different requisitioning Departments after obtaining Government approval.		Days	0.5	7	15	20	25	30
		4. Departmental Proceedings	1. D.P. initiated from the date of obtaining Govt.	Days	0.5	7	15	20	25	30

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			order							
			2. D.P. finalised from the date of obtaining Govt. order	Days	0.5	7	15	20	25	30
			3. Issue of clearance on Departmental Proceedings from the date of receipt of the requisition	Days	0.5	7	15	20	25	30
		5. Personal entitlement of OAS / OFS / OSS Officers of Gr.A (JB) and above working in G.A. Deptt.	1. Sanction of increment from the date of accrual of increment	Days	0.5	30	40	50	60	70
			2. Service verification of OAS / OFS / OSS Officers of Gr.A (JB) and above working in G.A. Deptt.	Date	0.5	31.07.14				
			3. Sanction of GPF withdrawal	Days	0.5	15	20	25	30	35
		6. Sanction of leave	Sanction of EL, CL, LTC etc.	Days	0.5	15	20	25	30	35
		7. Personal Entitlement of deputed officers	1. Sanction of increments from the date of receipt of the proposal in complete shape	Days	0.25	15	20	25	30	35
			2. Pay fixation from the date of receipt of concurrence of FA Cell	Days	0.25	7	15	20	25	30
			3. Sanction of GPF from the date of receipt of the proposal in complete	Days	0.5	15	20	25	30	35

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			shape							
			4. Sanction of leave from the date of receipt of the proposal in complete shape	Days	0.5	15	20	25	30	35
		8. Printing of Government Diary for 2015	Final printing from the date of receipt of updated data from concerned offices	Date	0.5	30.11.14				
		9. Printing of disposition list of AIS / OAS Officers as on 01.01.2015	Final printing from the date of receipt of updated data from concerned offices	Date	0.5	28.02.15				
		10. Sanction of pensionary benefits	1. Sanction of provisional pension from the date of superannuation on receipt of application	Days	0.25	7	15	20	25	30
			2. Sanction of final pension and gratuity from the date of receipt of complete pension papers, vigilance clearance, DP clearance, all NDCs etc.	Days	0.25	30	40	50	60	70
			3. sanction of unutilised leave salary from the date of receipt of updated service book	Days	0.25	15	20	25	30	35
		11. Group insurance	Sanction of GIS deposit after receipt of the application and GIS	Days	0.25	15	20	25	30	35

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			Pass Book							
		12. Court cases	1. Submission of PWC from the date of receipt of OA / Writ petition etc.	Days	0.5	30	40	50	60	70
			2. Filing of counter from the date of receipt of vetted PWC	Days	0.5	15	20	25	30	35
		13. Training programme	1. Nomination of OAS / IAS (SCS) Officers for training programme having foreign training component	No.	0.5	20	18	16	14	12
			2. Nomination of OAS Officers for training programme in reputed Training Institutes of the Country	No.	0.5	150	135	120	105	90
4. Management of Estates in Bhubaneswar	10	1.Land allotment	1.Holding of Site Selection Committee meetings	No.	0.2	3	2	1	0	0
			2.Placement of recommendations before Government	%	0.2	100	90	80	70	60
			3.Issue of allotment of orders	%	0.2	100	90	80	70	60
			4.Approval of Lease Deeds	%		100	90	80	70	60
		2.Review & Monitoring of earlier allotments	1.Field verification regarding utilization of land	No	0.2	80	70	60	50	40
			2.Issue of show cause notices to the defaulting	%	0.2	60	50	40	30	20

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			allotees							
			3.Issue of lease determination order	%	0.2	40	30	20	10	5
		3.Allotment of vacant/ un-allotted residential plots through auction	1.Number of plots advertised for auction sale of plots	No	0.4	60	50	40	30	20
			2.Number of plots allotted through auction sale	No	0.4	60	50	40	30	20
		4.Land protection and Eviction Drive	1.Extent of land handed over to IDCO/BDA for construction of Boundary wall.	Area in acres	0.4	50	45	40	35	30
			2.Number of evictions carried out	No	0.4	40	35	30	25	20
			3.Extent of Government land recovered	Area in acres	0.4	5	4	3	2	1
		5.Litigation management	1.Number of court orders complied	%	0.2	100	90	80	70	60
			2.Transmission of Para Wise Comments (SC/HC/CC/Other Courts)	No	0.2	150	140	130	120	110
			3.Filling of Counters / reply in different Courts	No	0.2	120	110	100	90	80
		6.Solution of city related problems	Holding of city management group meetings	No.	0.2	12	10	8	7	6
		7.Public service delivery	1.Disposal of conversion cases	No	0.2	150	120	90	60	30
			2.Disposal of	No	0.2	50	40	30	20	10

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			mutation/transfer applications							
			3.Disposal of mortgage applications	No	0.2	30	25	20	15	10
			4.Disposal of pending cases of Kalinga Nagar plotted scheme	No	0.2	80	70	60	50	40
			5.Disposal of Grievance Petitions (CM/CS/SS/DoE)	No	0.2	100	90	80	70	60
			6.Disposal of RTI Applications	%	0.2	100	90	80	76	60
			7.Execution of Lease Deeds / Conveyance deeds	No.	0.2	150	120	90	60	30
5. Capacity building and training of civil servants	5	1.Infrastructure development of GAA	1.Completion of ongoing civil works and procurement of equipment, computers, etc. at GAA	Date	1	31.3.15				
		2.GAA restructuring	Finalization of Report on restructuring of GAA	Date	1	28.02.15	07.03.15	15.03.15	21.03.15	31.03.15
		3.Organization of training programmes	1.No. of training programmes completed	No.	2	69	60	55	50	45
			2.No of persons trained	No.	1	1630	1500	1400	1300	1200
6. Correctional measures for maintaining probity in public life	5	Sanction of Criminal Prosecution	No. of Criminal Prosecutions sanctioned	No.	5	70	65	55	50	40
7. Management of PARs of AIS and Group A officers of the State	5	1.Review of PARs	% of PARs reviewed	%	2	100	90	80	70	60
		2.Disposal of representations/Memorials	% of representations disposed	%	1	100	90	80	70	60

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		received against adverse remarks								
		3. Supply of PARs of Group A officers for DPCs	% of PARs supplied for DPCs	%	1	100	90	80	70	60
		4. Implementation of E-APAR of IAS officers	% of E-APAR updated	%	1	100	90	80	70	60
8. Management of Property returns of AIS and OAS-I(SB) officers	5	1. Collection of property returns from officers (AIS & OAS-I (SB) and uploading of property returns on website	Number of days taken for uploading after receipt of property returns	Days	5	30	40	45	50	60
9. Advising other Departments on formulation of service rules	5	1. Examination and concurrence of rules of other Departments	No of days taken after receipt of the case	Days	2.5	30	40	45	50	60
		2. Opinion provided on references received from other Departments	No of days taken after receipt of the case	Days	2.5	30	40	45	50	60
10. Management of Chief Minister's Relief Fund	5	1. Release of funds to eligible applicants under CMRF	1. Amount released to Districts	` in Crores	1	10	9	8	7	6
			2. No of applicants provided assistance	No.	1	30000	27000	24000	21000	18000
		2. Release of funds under Harishchandra Sahayata Scheme	1. Amount released to Districts	` in crores	1.5	15	13.5	12	10.5	9
			2. No of applicants provided assistance	No.	1.5	80000	72000	64000	56000	48000
11. Development of Civil aviation in State	5	1. Development of airstrips in the State	1. A/A accorded for improvement of airstrips	` in crores	2	20				
			2. Time for A/A approval and execution of work	Date	1	30.09.14	31.10.14	30.11.14	31.12.14	31.01.15
			3. Completion of payment for land	Date	1	28.02.15	31.03.15			

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			acquisition for establishment of new airstrip at Malkangiri							
			4.Land Acquisition for Jharsuguda airport	Date	1	31.12.14	31.01.15	28.02.15	15.03.15	31.03.15
12. Establishment of Group C & Group D Officers	5	1.Settling Personal Claims of employees	1.No of days taken for updating Service Books after receipt of order	Days	2.5	30	40	50	55	60
			2.No of days taken for disposal after receipt of request from employee	Days	2.5	30	40	45	50	60
13. Financial Management	5	1.Compliance to audit reports	No of meetings held to comply with audit reports	No.	1	4	3	2	1	0
		2.Annual Establishment Review	Submission of AER report	Date	1	28.02.15				
		3.Providing inputs to Department Related Standing Committee	No of days taken to provide inputs after receipt of notice of meeting of DSC	Days	1	7	8	9	10	15
		4.Preparation of supplementary budget and submission to Finance Department	Submission of Statement	Date	1	30.11.14				
		5.Release of funds to implementing agencies through iOTMS	Average No of days taken to release funds after receipt of proposal	Days	1	3	2	1	0	0
14. Office Management	3	Providing facilities and requirements for office management	1.No of days taken from receipt of request for stationery etc.	Days	3	20	30	40	50	60
15. Conveyance	2	Vehicle Management	No of days taken for sanction of POL Bill after receipt of the Bill	Days	2	15	20	25	30	40



## V. Mandatory Success Indicators

Each RFD must contain the following mandatory indicators to promote enhanced and sustainable departmental performance levels.

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
<b>*Efficient Functioning of the RFD System and Improving Public Service delivery by the Department</b>	5	Timely submission of Draft RFD for Approval	On-time submission	Date	1	<b>30.04.14</b>	<b>03.05.14</b>	<b>06.05.14</b>	<b>09.05.14</b>	<b>12.05.14</b>
		Timely submission of final approved RFDs	No. of Days delayed in submission	No	1	<b>0</b>	<b>3</b>	<b>6</b>	<b>9</b>	<b>12</b>
		Timely submission of Performance Evaluation Report on the basis of approved RFD	No. of Days delayed in submission	No.	1	<b>0</b>	<b>3</b>	<b>6</b>	<b>9</b>	<b>12</b>
		Improving Internal efficiency, responsiveness & accountability	Percentage of Public Services included in the Odisha Right to Public Services Act, 2012	%	2	<b>25</b>	<b>20</b>	<b>15</b>	<b>10</b>	<b>5</b>

### Section 3:

#### Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 2012/13	Actual Value for FY 2013/14	Targeted Value for FY 2014/15	Projected Value for FY 2015/16	Projected Value for FY 2016/17
1. Administrative reforms in Departments	1.Rollout of HRMS	1.Procurement of Server for HRMS	Date			07.03.15		
		2.Procurement of computers	Date			07.02.15		
		3.Recruitment of manpower	Date			07.02.15		
		4.Development of applications and their operationalization	Date			07.03.15		
	2.ORTPSA implementation	1.Development of IEC/training materials, including print, audio-video materials	Date			31.01.15		
		2.Organization of training programmes for master trainers and stakeholders	Date			31.01.15		
		3.Development of Model Villages	No.			03		
	3.Litigation Management System implementation	Organization of coordination meetings with Advocate General and High Court for uploading of judgments/orders and online drafting of replies/counter affidavits.	No.			1		
	4.e-Abhijog	Organization of review meetings for disposal of complaints	No.			1		
	5.Establishment of e-Office in two districts	1.Collection of information on number of users in selected Districts	Date			10.01.15		

Objective	Action	Success Indicator	Unit	Actual Value for FY 2012/13	Actual Value for FY 2013/14	Targeted Value for FY 2014/15	Projected Value for FY 2015/16	Projected Value for FY 2016/17
		2.Placing request with NIC, Delhi for IT support and obtaining cost estimates	Date			31.01.15		
	6. Utilization of District Innovation Fund	1.Obtaining proposals from DLMC	Date			30.11.14		
		2.Approval of proposal by HLMC	Date			31.12.14		
		3.Developing partnership with TERI and other organizations.	Date			31.12.14		
		4.Obtaining UCs from implementing agencies and submission to Finance Department for release of balance funds	Date			31.01.15		
		5.Release of balance funds to implementing agencies	Date			28.02.15		
		6.Organization of review meetings on progress with implementing agencies	No			1		
	7. Implementation of 2 <sup>nd</sup> ARC Report	Organization of Review Meeting on Action taken by the Departments	No			3		
	8. Centre for Modernizing Government Initiative	Number of Board of Governor's Meeting	No			1		
	9. Chief Minister's Award for Excellence and Innovation in Governance and Public Service Delivery	Selection of Awardees	Date			31.08.14		
2. Cadre Management of	1.Promotion of AIS Officers	1.Organisation of DPCs for promotion of AIS Officers	Date			28.02.15		

Objective	Action	Success Indicator	Unit	Actual Value for FY 2012/13	Actual Value for FY 2013/14	Targeted Value for FY 2014/15	Projected Value for FY 2015/16	Projected Value for FY 2016/17
AIS		2. Submission of inputs to UPSC for SCS/NSCS promotion to IAS.	Date			31.07.14		
	Central Deputation of IAS officers	Forwarding Proposal for Central Deputation to DoPT.	Date			30.06.14 31.12.14		
	Inter State Deputation of IAS officers	Accordance of cadre clearance from the date of obtaining Govt. order	Days			15		
	Departmental Proceedings	D.P. initiated from the date of obtaining Govt. order	Days			30		
		Quarterly Return of D.P. forwarded to DoPT (1 <sup>st</sup> Quarter)	Date			30.04.14		
		Quarterly Return of D.P. forwarded to DoPT (2 <sup>nd</sup> Quarter)	Date			31.07.14		
		Quarterly Return of D.P. forwarded to DoPT (3 <sup>rd</sup> Quarter)	Date			31.10.14		
		Quarterly Return of D.P. forwarded to DoPT (4 <sup>th</sup> Quarter)	Date			31.01.15		
	Increments	Sanction of increments of IAS officers working in G.A. Deptt. and those who are in the rank of Commissioner-cum-Secretary	Date			31.08.14		
	Service Verification	Service Verification of IAS officers working in G.A. Deptt.	Date			31.07.14		
Pay fixation on Promotion	Pay fixation IAS officers on their Promotion to next higher grade from the date of receipt of updated Service	Days			30			

Objective	Action	Success Indicator	Unit	Actual Value for FY 2012/13	Actual Value for FY 2013/14	Targeted Value for FY 2014/15	Projected Value for FY 2015/16	Projected Value for FY 2016/17
		Book						
	Sanction of Pensionary benefits	Sanction of Provisional Pension from the date of superannuation	Days			0		
		Sanction of Final Pension & Gratuity from the date of receipt of complete pension paper, VG clearance/DP and NDC	Days			30		
		Sanction of Unutilized leave from the date of receipt of updated Service Book	Days			15		
		Revision Pension of pre-2006 pensioner from the date of receipt of application	Days			30		
	GPF	Sanction of GPF Withdrawal	Days			15		
	Group Insurance	Recommendation for Sanction of GIS from the date of receipt of NDC from AG	Days			15		
	Leave	Sanction of E.L., C.L., LTC, Ex-India leave etc.	Days			15		
	Training Plan	Nominating officers for Phase- III MCTP from the date of obtaining Govt. order	Days			15		
		Nominating officers for Phase- IV MCTP from the date of obtaining Govt. order	Days			15		

Objective	Action	Success Indicator	Unit	Actual Value for FY 2012/13	Actual Value for FY 2013/14	Targeted Value for FY 2014/15	Projected Value for FY 2015/16	Projected Value for FY 2016/17
		Nominating officers for Phase- V MCTP from the date of obtaining Govt. order	Days			15		
		Nominating officers for One week In-Service Training programme	Days			30		
		Nominating officers for Joint training programmes from the date of obtaining Govt. order	Days			15		
		Nominating officers for DFFT Programme of DoPT from the date of Govt. order	Days			15		
	Court cases	Submission of PWC from the date of receipt of writ petition	Days			30		
		Filing of Counter from the date of receipt of verified PWC	Days			15		
3. Cadre Management of OAS	1.Promotion of OAS Officers	1.Organisation of DPCs for promotion of OAS Officers	Date			31.08.14		
		2. Filling up promotional vacancies after receipt of Government order	Days			15		
	2. Confirmation of OAS Officers in different grades	Issue of confirmation order after receipt of Government order.	Days			15		
	3. Recruitment of Officers on the basis of Odisha Civil Services Examination	1. Issue of requisition to OPSC for conducting recruitment examination – after receipt of Government approval	Days			15		
		2. Allotment of candidates to different	Days			15		

Objective	Action	Success Indicator	Unit	Actual Value for FY 2012/13	Actual Value for FY 2013/14	Targeted Value for FY 2014/15	Projected Value for FY 2015/16	Projected Value for FY 2016/17
		requisitioning Departments after obtaining Government approval.						
	4. Departmental Proceedings	1. D.P. initiated from the date of obtaining Govt. order	Days			15		
		2. D.P. finalised from the date of obtaining Govt. order	Days			15		
		3. Issue of clearance on Departmental Proceedings from the date of receipt of the requisition	Days			15		
	5. Personal entitlement of OAS / OFS / OSS Officers of Gr.A (JB) and above working in G.A. Deptt.	1. Sanction of increment from the date of accrual of increment	Days			40		
		2. Service verification of OAS / OFS / OSS Officers of Gr.A (JB) and above working in G.A. Deptt.	Date			31.07.14		
		3. Sanction of GPF withdrawal	Days			20		
	6. Sanction of leave	Sanction of EL, CL, LTC etc.	Days			20		
	7. Personal Entitlement of deputed officers	1. Sanction of increments from the date of receipt of the proposal in complete shape	Days			20		
		2. Pay fixation from the date of receipt of concurrence of FA Cell	Days			15		
		3. Sanction of GPF from the date of receipt of the proposal in complete shape	Days			20		
		4. Sanction of leave from the date of	Days			20		

Objective	Action	Success Indicator	Unit	Actual Value for FY 2012/13	Actual Value for FY 2013/14	Targeted Value for FY 2014/15	Projected Value for FY 2015/16	Projected Value for FY 2016/17
		receipt of the proposal in complete shape						
	8. Printing of Government Diary for 2015	Final printing from the date of receipt of updated data from concerned offices	Date			30.11.14		
	9. Printing of disposition list of AIS / OAS Officers as on 01.01.2015	Final printing from the date of receipt of updated data from concerned offices	Date			28.02.15		
	10. Sanction of pensionary benefits	1. Sanction of provisional pension from the date of superannuation on receipt of application	Days			15		
		2. Sanction of final pension and gratuity from the date of receipt of complete pension papers, vigilance clearance, DP clearance, all NDCs etc.	Days			40		
		3. sanction of unutilised leave salary from the date of receipt of updated service book	Days			20		
	11. Group insurance	Sanction of GIS deposit after receipt of the application and GIS Pass Book	Days			20		
	12. Court cases	1. Submission of PWC from the date of receipt of OA / Writ petition etc.	Days			40		
		2. Filing of counter from the date of receipt of vetted PWC	Days			20		
	13. Training programme	1. Nomination of OAS / IAS (SCS)	No.			18		



Objective	Action	Success Indicator	Unit	Actual Value for FY 2012/13	Actual Value for FY 2013/14	Targeted Value for FY 2014/15	Projected Value for FY 2015/16	Projected Value for FY 2016/17
		Officers for training programme having foreign training component						
		2. Nomination of OAS Officers for training programme in reputed Training Institutes of the Country	No.			135		
4. Management of Estates in Bhubaneswar	1.Land allotment	1.Holding of Site Selection Committee meetings	No.	2	2	3	3	3
		2.Placement of recommendations before Government	%	100	60	100	100	100
		3.Issue of allotment of orders	%	100	60	100	100	100
		4.Approval of Lease Deeds	%	100	60	100	100	100
	2.Review & Monitoring of earlier allotments	1.Field verification regarding utilization of land	No		56	80	80	80
		2.Issue of show cause notices to the defaulting allottees	%		80	100	100	100
		3.Issue of lease determination order	%			100	100	100
	3.Allotment of vacant/ un-allotted residential plots through auction	1.Number of plots advertised for auction sale of plots	No			60	60	60
		2.Number of plots allotted through auction sale	No			60	60	60
	4.Land protection and Eviction Drive	1.Extent of land handed over to IDCO/BDA for construction of Boundary wall.	Area in acres		135	120	50	50
2.Number of evictions carried out		No		44	30	40	40	40

Objective	Action	Success Indicator	Unit	Actual Value for FY 2012/13	Actual Value for FY 2013/14	Targeted Value for FY 2014/15	Projected Value for FY 2015/16	Projected Value for FY 2016/17
		3.Extent of Government land recovered	Area in acres	22	18	10	10	10
	5.Litigation management	1.Number of court orders complied	%	100	100	100	100	100
		2.Transmission of Para Wise Comments (SC/HC/CC/Other Courts)	No	213	167	150	150	150
		3.Filing of Counters / reply in different Courts	No	125	151	120	120	120
	6.Solution of city related problems	Holding of city management group meetings	No.		20	12	12	12
	7.Public service delivery	1.Disposal of conversion cases	No		105	80	80	80
		2.Disposal of mutation/transfer applications	No	73	127	150	120	100
		3.Disposal of mortgage applications	No	56	83	30	30	30
		4.Disposal of pending cases of Kalinga Nagar plotted scheme	No	47	57	30	30	30
		5.Disposal of Grievance Petitions (CM/CS/SS/DoE)	No			90		
		6.Disposal of RTI Applications	%			90		
		7.Execution of Lease Deeds / Conveyance deeds	No.			120		
5. Capacity building and training of civil servants	1.Infrastructure development of GAA	1.Completion of ongoing civil works and procurement of equipment, computers, etc. at GAA	Date			31.3.15		
	2.GAA restructuring	Finalization of Report on restructuring	Date			07.03.15		

Objective	Action	Success Indicator	Unit	Actual Value for FY 2012/13	Actual Value for FY 2013/14	Targeted Value for FY 2014/15	Projected Value for FY 2015/16	Projected Value for FY 2016/17
		of GAA						
	3.Organization of training programmes	1.No. of training programmes completed	No.			60		
		2.No of persons trained	No.			1500		
6. Correctional measures for maintaining probity in public life	Sanction of Criminal Prosecution	No. of Criminal Prosecutions sanctioned	No.			65		
7. Management of PARs of AIS and Group A officers of the State	1.Review of PARs	% of PARs reviewed	%			90		
	2.Disposal of representations/Memorials received against adverse remarks	% of representations disposed	%			90		
	3.Supply of PARs of Group A officers for DPCs	% of PARs supplied for DPCs	%			90		
	4.Implementation of E-APAR of IAS officers	% of E-APAR updated	%			90		
8. Management of Property returns of AIS and OAS-I(SB) officers	1.Collection of property returns from officers (AIS & OAS-I (SB) and uploading of property returns on website	Number of days taken for uploading after receipt of property returns	Days			40		
9. Advising other Departments on formulation of service rules	1.Examination and concurrence of rules of other Departments	No of days taken after receipt of the case	Days			40		
	2.Opinion provided on references received from other Departments	No of days taken after receipt of the case	Days			40		

Objective	Action	Success Indicator	Unit	Actual Value for FY 2012/13	Actual Value for FY 2013/14	Targeted Value for FY 2014/15	Projected Value for FY 2015/16	Projected Value for FY 2016/17
10. Management of Chief Minister's Relief Fund	1.Release of funds to eligible applicants under CMRF	1.Amount released to Districts	` in Crores			<b>9</b>		
		2.No of applicants provided assistance	No.			<b>27000</b>		
	2.Release of funds under Harishchandra Sahayata Scheme	1.Amount released to Districts	` in crores			<b>13.5</b>		
		2.No of applicants provided assistance	No.			<b>72000</b>		
11. Development of Civil aviation in State	1.Development of airstrips in the State	1.A/A accorded for improvement of airstrips	` in crores			<b>20</b>		
		2.Time for A/A approval and execution of work	Date			<b>31.10.14</b>		
		3.Completion of payment for land acquisition for establishment of new airstrip at Malkangiri	Date			<b>31.03.15</b>		
		4.Land Acquisition for Jharsuguda airport	Date			<b>31.01.15</b>		
12. Establishment of Group C & Group D Officers	1.Settling Personal Claims of employees	1.No of days taken for updating Service Books after receipt of order	Days			<b>40</b>		
		2.No of days taken for disposal after receipt of request from employee	Days			<b>40</b>		
13. Financial Management	Compliance to audit reports	No of meetings held to comply with audit reports	No.			<b>3</b>		
	Annual Establishment Review	Submission of AER report	Date			<b>28.02.15</b>		

Objective	Action	Success Indicator	Unit	Actual Value for FY 2012/13	Actual Value for FY 2013/14	Targeted Value for FY 2014/15	Projected Value for FY 2015/16	Projected Value for FY 2016/17
	Providing inputs to Department Related Standing Committee	No of days taken to provide inputs after receipt of notice of meeting of DSC	Days			8		
	Preparation of supplementary budget and submission to Finance Department	Submission of Statement	Date			30.11.14		
	Release of funds to implementing agencies through iOTMS	Average No of days taken to release funds after receipt of proposal	Days			2		
14. Office Management	Providing facilities and requirements for office management	1.No of days taken from receipt of request for stationery etc.	Days			30		
15. Conveyance	Vehicle Management	No of days taken for sanction of POL Bill after receipt of the Bill	Days			20		

## V. Mandatory Success Indicators

Each RFD must contain the following mandatory indicators to promote enhanced and sustainable departmental performance levels.

Objective	Action	Success Indicator	Unit	Actual Value for FY 2012/13	Actual Value for FY 2013/14	Actual Value for FY 2014/15	Actual Value for FY 2015/16	Actual Value for FY 2016/17
<b>*Efficient Functioning of the RFD System and Improving Public Service delivery by the Department</b>	Timely submission of Draft RFD for Approval	On-time submission	Date			<b>03.05.14</b>		
	Timely submission of final approved RFDs	No. of Days delayed in submission	No			<b>3</b>		
	Timely submission of Performance Evaluation Report on the basis of approved RFD	No. of Days delayed in submission	No.			<b>3</b>		
	Improving Internal efficiency, responsiveness & accountability	Percentage of Public Services included in the Odisha Right to Public Services Act, 2012	%			<b>20</b>		

## Section 4:

### Specific Performance Requirements from other Departments

Sl. No.	Acronym	Description
1.	HRMS	Human Resources Management System
2.	GAA	Gopabandhu Academy of Administration
3.	ORTPSA	Odisha Right to Public Services Act
4.	IEC	Information, Education and Communication
5.	NIC	National Informatics Centre
6.	IT	Information Technology
7.	DLMC	District Level Monitoring Committee
8.	HLMC	High Level Monitoring Committee
9.	UC	Utilization Certificate
10	AIS	All India Services
11	OAS	Odisha Administrative Service
12	SB	Senior Branch
13	A/A	Administrative Approval
14	TERI	Tata Energy Research Institute
15	ARC	Administrative Reforms Commission
16	DPC	Departmental Promotional Committee
17	UPSC	Union Public Service Commission

<b>Sl. No.</b>	<b>Acronym</b>	<b>Description</b>
18	SCS / NSCS	State Civil Service / Non-State Civil Service
19	DoPT	Department of Personnel & Training
20	OPSC	Odisha Public Service Commission
21	PPO/CPO/GPO	Pension Payment Order/Commutation Pension Order/ Gratuity Payment Order
22	IDCO	Infrastructure Development Corporation
23	BDA	Bhubaneswar Development Authority
24	P&C	Planning & Coordination
25	PAR	Performance Appraisal Report
26	E_PAR	Electronic Performance Appraisal Report
27	CMRF	Chief Minister's Relief Fund
28	AER	Annual Establishment Review
29	DSC	Departmentally related Standing Committee
30	iOTMS	Integrated Odisha Treasury Management System
31	POL	Petrol Oil Lubricant



## Section 4:

### Description and Definition of Success Indicators and Proposed Measurement Methodology

Sl. No.	Success Indicator	Description	Definition	Measurement	General Comments
1	Procurement of Server for HRMS			Date	
2	Procurement of computers			Date	
3	Recruitment of manpower			Date	
4	Development of applications and their operationalization			Date	
5	Development of IEC/training materials, including print, audio-video materials			Date	
6	Organization of training programmes for master trainers and stakeholders			Date	
7	Development of Model Villages			No.	
8	Organization of coordination meetings with Advocate General and High Court for uploading of judgments/orders and online drafting of replies/counter affidavits.			No.	
9	Organization of review meetings for disposal of complaints			No.	
10	Collection of information on number of users in selected Districts			Date	
11	Placing request with NIC, Delhi for IT support and obtaining cost estimates			Date	

Sl. No.	Success Indicator	Description	Definition	Measurement	General Comments
12	Obtaining proposals from DLMC			Date	
13	Approval of proposal by HLMC			Date	
14	Developing partnership with TERI and other organizations.			Date	
15	Obtaining UCs from implementing agencies and submission to Finance Department for release of balance funds			Date	
16	Release of balance funds to implementing agencies			Date	
17	Organization of review meetings on progress with implementing agencies			No	
18	Organization of Review Meeting on Action taken by the Departments			No	
19	Number of Board of Governor's Meeting			No	
20	Selection of Awardees			Date	
21	Organisation of DPCs for promotion of AIS Officers			Date	
22	Submission of inputs to UPSC for SCS/NCS promotion to IAS.			Date	
23	Forwarding Proposal for Central Deputation to DoPT.			Date	
24	Accordance of cadre clearance from the date of obtaining Govt. order			Days	

Sl. No.	Success Indicator	Description	Definition	Measurement	General Comments
25	D.P. initiated from the date of obtaining Govt. order			Days	
26	Quarterly Return of D.P. forwarded to DoPT (1 <sup>st</sup> Quarter)			Date	
27	Quarterly Return of D.P. forwarded to DoPT (2 <sup>nd</sup> Quarter)			Date	
28	Quarterly Return of D.P. forwarded to DoPT (3 <sup>rd</sup> Quarter)			Date	
29	Quarterly Return of D.P. forwarded to DoPT (4 <sup>th</sup> Quarter)			Date	
30	Sanction of increments of IAS officers working in G.A. Deptt. and those who are in the rank of Commissioner-cum-Secretary			Date	
31	Service Verification of IAS officers working in G.A. Deptt.			Date	
32	Pay fixation IAS officers on their Promotion to next higher grade from the date of receipt of updated Service Book			Days	
33	Sanction of Provisional Pension from the date of superannuation			Days	
34	Sanction of Final Pension & Gratuity from the date of receipt of complete pension paper, VG clearance/DP and NDC			Days	
35	Sanction of Unutilized leave from the date of receipt of updated Service Book			Days	

Sl. No.	Success Indicator	Description	Definition	Measurement	General Comments
36	Revision Pension of pre-2006 pensioner from the date of receipt of application			Days	
37	Sanction of GPF Withdrawal			Days	
38	Recommendation for Sanction of GIS from the date of receipt of NDC from AG			Days	
39	Sanction of E.L., C.L., LTC, Ex-India leave etc.			Days	
40	Nominating officers for Phase- III MCTP from the date of obtaining Govt. order			Days	
41	Nominating officers for Phase- IV MCTP from the date of obtaining Govt. order			Days	
42	Nominating officers for Phase- V MCTP from the date of obtaining Govt. order			Days	
43	Nominating officers for One week In-Service Training programme			Days	
44	Nominating officers for Joint training programmes from the date of obtaining Govt. order			Days	
45	Nominating officers for DFFT Programme of DoPT from the date of Govt. order			Days	
46	Submission of PWC from the date of receipt of writ petition			Days	
47	Filing of Counter from the date of receipt of verified PWC			Days	
48	Organisation of DPCs for promotion of			Date	

Sl. No.	Success Indicator	Description	Definition	Measurement	General Comments
	OAS Officers				
49	Filling up promotional vacancies after receipt of Government order			Days	
50	Issue of confirmation order after receipt of Government order.			Days	
51	Issue of requisition to OPSC for conducting recruitment examination – after receipt of Government approval			Days	
52	Allotment of candidates to different requisitioning Departments after obtaining Government approval.			Days	
53	D.P. initiated from the date of obtaining Govt. order			Days	
54	D.P. finalised from the date of obtaining Govt. order			Days	
55	Issue of clearance on Departmental Proceedings from the date of receipt of the requisition			Days	
56	Sanction of increment from the date of accrual of increment			Days	
57	Service verification of OAS / OFS / OSS Officers of Gr.A (JB) and above working in G.A. Deptt.			Date	
58	Sanction of GPF withdrawal			Days	
59	Sanction of EL, CL, LTC etc.			Days	
60	Sanction of increments from the date of receipt of the proposal in complete			Days	

Sl. No.	Success Indicator	Description	Definition	Measurement	General Comments
	shape				
61	Pay fixation from the date of receipt of concurrence of FA Cell			Days	
62	Sanction of GPF from the date of receipt of the proposal in complete shape			Days	
63	Sanction of leave from the date of receipt of the proposal in complete shape			Days	
64	Final printing from the date of receipt of updated data from concerned offices			Date	
65	Final printing from the date of receipt of updated data from concerned offices			Date	
66	Sanction of provisional pension from the date of superannuation on receipt of application			Days	
67	Sanction of final pension and gratuity from the date of receipt of complete pension papers, vigilance clearance, DP clearance, all NDCs etc.			Days	
68	Sanction of unutilised leave salary from the date of receipt of updated service book			Days	
69	Sanction of GIS deposit after receipt of the application and GIS Pass Book			Days	
70	Submission of PWC from the date of receipt of OA / Writ petition etc.			Days	
71	Filing of counter from the date of receipt			Days	

Sl. No.	Success Indicator	Description	Definition	Measurement	General Comments
	of vetted PWC				
72	Nomination of OAS / IAS (SCS) Officers for training programme having foreign training component			No.	
73	Nomination of OAS Officers for training programme in reputed Training Institutes of the Country			No.	
74	Holding of Site Selection Committee meetings			No.	
75	Placement of recommendations before Government			%	
76	Issue of allotment of orders			%	
77	Approval of Lease Deeds			%	
78	Field verification regarding utilization of land			No	
79	Issue of show cause notices to the defaulting allottees			%	
80	Issue of lease determination order			%	
81	Number of plots advertised for auction sale of plots			No	
82	Number of plots allotted through auction sale			No	
83	Extent of land handed over to IDCO/BDA for construction of Boundary wall.			Area in acres	

Sl. No.	Success Indicator	Description	Definition	Measurement	General Comments
84	Number of evictions carried out			No	
85	Extent of Government land recovered			Area in acres	
86	Number of court orders complied			%	
87	Transmission of Para Wise Comments (SC/HC/CC/Other Courts)			No	
88	Filling of Counters / reply in different Courts			No	
89	Holding of city management group meetings			No.	
90	Disposal of conversion cases			No	
91	Disposal of mutation/transfer applications			No	
92	Disposal of mortgage applications			No	
93	Disposal of pending cases of Kalinga Nagar plotted scheme			No	
94	Disposal of Grievance Petitions (CM/CS/SS/DoE)			No	
95	Disposal of RTI Applications			%	
96	Execution of Lease Deeds / Conveyance deeds			No.	
97	Completion of ongoing civil works and procurement of equipment, computers, etc. at GAA			Date	



Sl. No.	Success Indicator	Description	Definition	Measurement	General Comments
98	Finalization of Report on restructuring of GAA			Date	
99	No. of training programmes completed			No.	
100	No of persons trained			No.	
101	No. of Criminal Prosecutions sanctioned			No.	
102	% of PARs reviewed			%	
103	% of representations disposed			%	
104	% of PARs supplied for DPCs			%	
105	% of E-APAR updated			%	
106	Number of days taken for uploading after receipt of property returns			Days	
107	No of days taken after receipt of the case			Days	
108	No of days taken after receipt of the case			Days	
109	Amount released to Districts			` in Crores	
110	No of applicants provided assistance			No.	
111	Amount released to Districts			` in crores	
112	No of applicants provided assistance			No.	
113	A/A accorded for improvement of			` in crores	

Sl. No.	Success Indicator	Description	Definition	Measurement	General Comments
	airstrips				
114	Time for A/A approval and execution of work			Date	
115	Completion of payment for land acquisition for establishment of new airstrip at Malkangiri			Date	
116	Land Acquisition for Jharsuguda airport			Date	
117	No of days taken for updating Service Books after receipt of order			Days	
118	No of days taken for disposal after receipt of request from employee			Days	
119	No of meetings held to comply with audit reports			No.	
120	Submission of AER report			Date	
121	No of days taken to provide inputs after receipt of notice of meeting of DSC			Days	
122	Submission of Statement			Date	
123	Average No of days taken to release funds after receipt of proposal			Days	
124	No of days taken from receipt of request for stationery etc.			Days	
125	No of days taken for sanction of POL Bill after receipt of the Bill			Days	

## Section 5:

### Specific Performance Requirements from other Departments

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organization	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
1	2	3	4	5	6	7	8	9
State Government		Government Department	Finance Department	Procurement of Server for HRMS	Budgetary Provision	Additional funds required to fulfill the objective	Full amount of the Server	Procurement of Server cannot be made
		Government Department	Finance Department	Recruitment of Manpower	Concurrence	Successful implementation of HRMS	Additional manpower as mentioned in the Board of Governor's Meeting of CMGI	Recruitment cannot be made
		Government Department	Finance Department	Development of application and their operationalization	Budgetary Provision for Procurement of Server	Additional funds required to fulfill the objective	Full amount of the Server	Other applications cannot be rolled out without the new Server
		Government Department	Panchayati Raj Department	Development of Model Villages	Support in identification and capacity building	Convergence of all Government programmes/ schemes	Skill development support	Model Village cannot be developed
		Government Department	Law Department	Organisation of Coordination Meeting with	Concurrence of Law Department	Law Department as the Nodal	Coordination meetings /	Coordination Meeting cannot be

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organization	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
1	2	3	4	5	6	7	8	9
				Advocate General and High Court for uploading of judgments/orders		Department of all litigations relating to State	concurrency as and when required	held
		Government Department	Collectorate	Collection of information on number of Users in selected Districts	Information on number of Users	Provision in the Software as per the number of Users and requirement of other IT Infrastructure	Depending on the number of Users, number of IT infrastructure requirement will be made	Roll out of e-Office in the Collectorate cannot be made
		Central Government	NIC, New Delhi	Placing request with NIC, New Delhi for IT support and obtaining cost estimates	e-Office software	Requirement of software for on-line file and letter management		Roll out of e-Office in the Collectorate cannot be made
		Government Department	District Collectorate	Obtaining proposals from DLMC	Project Proposals as per the guidelines of District Innovation Fund duly approved by DLMC	As per the guideline of District Innovation Fund	As per the funds allocated to each Districts	Project Proposals without approval of DLMC cannot be approved by HLMC
		Government Department	Finance Department	Approval of proposal by HLMC	Utilization Certificate of the 1st installment	Approval of project proposal	As per the funds allocated to each	Project Proposals cannot be approved

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organization	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
1	2	3	4	5	6	7	8	9
					along with end use of the benefits		Districts	by HLMC
		Government Department	District Collectorate	Obtaining UCs from implementing Agencies and submission to Finance Department for release of balance funds	Utilization Certificate of the 1st installment along with end use of the benefits	For release of 2nd installments under District Innovation Fund	Rs. 15.00 Crores	Projects approved by HLMC cannot be executed
		Government Department	Finance Department	Release of balance funds to implementing Agencies	Budgetary provision	For implementation of the projects approved by HLMC	Rs. 15.00 Crores	Projects approved by HLMC cannot be executed

**Section 6:**

**Outcome / Impact of Department/Ministry**

Outcome/Impact of Department/Ministry	Jointly responsible for influencing this outcome / impact with the following department (s) / ministry(ies)	Success Indicator	Unit	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16
Improvement in systems and processes in Government Departments	All Government Departments	Development of applications and their operationalizations	Date			31.03.2015		