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GENERAL ADMINISTRATION DEPARTMENT

NOTIFICATION

The 2nd May, 2013

No.11973-GAD-SC-RULES-0002/2012/Gen.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India , the Governor of Odisha is pleased to make the following rules further to amend the Odisha Heads of Departments Stenographers' Service (Recruitment and Conditions of Service of Private Secretaries, Personal Assistants and Stenographers) Rules, 1988, namely:—

1. (1) These rules may be called the Odisha Heads of Departments Stenographers' Service (Recruitment and Conditions of Service of Private Secretaries, Personal Assistants and Stenographers) Amendment Rules, 2013.

(2) They shall come into force on the date of their publication in the *Odisha Gazette*.

2. In the Odisha Heads of Departments Stenographers' Service (Recruitment and Conditions of Service of Private Secretaries, Personal Assistants and Stenographers) Rules, 1988, (here in after referred to as the said rules), in rule 2,—

(i) after clause (b), the following clause shall be inserted, namely:—

“(b-i) “Ex-servicemen” means persons as defined in the *Odisha Ex-servicemen (Recruitment to State Civil Services and Posts) Rules, 1985;*” ;

(ii) after clause (e), the following clause shall be inserted, namely:—

“(e-i) “Persons with Disabilities” means persons who have been granted disability certificates by the competent authority under the provisions of the *Persons with Disabilities (Equal Opportunities, Protection of Right, and Full Participation) Odisha Rules,2003;*” ;

(iii) after clause (g), the following clause shall be inserted, namely:—

“(g-i) “SEBC” means the Socially and Educationally Backward Classes of citizens as defined in clause (e) of section 2 of the Odisha Reservation of Posts and Services (For Socially and Educationally Backward Classes) Act, 2008;”; and

(iv) after clause (i), the following clause shall be inserted, namely:—

“(i-i) “sportsmen” means persons who have been issued with identity card as sportsmen by the Director, Sports as per Resolution No. 24808/Gen. dated 18th November 1985 of General Administration Department;”.

3. In the said rules, in rule 8,—

(i) in sub-rule(1), in clause (f), the words *“minimum speed of forty words per minute in Typewriting in English and twenty words per minute in Typewriting in Oriya and”* shall be deleted;

(ii) in sub-rule(2),—

(a) in clause (iv), after the words *“Scheduled Tribes”*, the words *“or SEBC”* shall be added;

(b) Clause *“(v)”* shall be substituted by the following clause; namely:—

“(v) Disability Certificate issued under rule 4 of the Persons with Disabilities (Equal Opportunities, Protection of Right, and Full Participation) Odisha Rules, 2003, if the candidate is a Person with Disabilities,”.

4. In the said rules, in rule 10, in sub-rule (1), clause *“(a)”* shall be deleted.

5. In the said rules, for rule 18, the following rule shall be substituted; namely:—

“18. Reservations- *Notwithstanding anything contained in these rules reservation of vacancies or posts, as the case may be, for—*

(a) *Scheduled Castes and Scheduled Tribes shall be made in accordance with the provisions of the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act, 1975 and the rules made there under or any other law or rule in force at the relevant time; and*

(b) *SEBC, Women, Sportsmen, Ex-servicemen and Persons with Disabilities shall be made in accordance with the provisions made under such Acts, rules, orders or instructions issued in this behalf by the Government from time to time.”.*

6. In the said rules, the words *“High School”* wherever appear, shall be substituted by the following, namely:—

“Higher Secondary School(+2)”.

7. In the said rules, Rule 21 shall be deleted.

8. In the said rules, in **APPENDIX,—**

(i) **PARA I** shall be deleted;

(ii) **PARA II** shall be substituted by the following PARA., namely:—

“II.	SHORTHAND TEST (ENGLISH)		
	(a) Dictation(English):	05 minutes @ 80 words per minute	50 marks
	(b)Transcription(On Computer):	25 minutes @ 16 word per minute	50 marks
	Note: Half (1/2) marks shall be deducted per mistake. Qualifying marks shall be 33%.		

”;

(iii) **PARA. III** shall be deleted;

(iv) **PARA. IV** shall be substituted by the following PARA., namely:—

“IV.	SHORTHAND TEST(ODIA)		
	(a) Dictation(Odia):	05 minutes @ 80 words per minute	50 marks
	(b)Transcription(On Computer):	35 minutes	50 marks
	Note:- There shall not be any qualifying mark		

”; and

(v) **PARA. IV** shall be substituted by the following PARA., namely:—

“V	LANGUAGE TEST		
	(a) English:	Only working knowledge in English language shall be tested	25 marks
	(b) Odia:	Only working knowledge in Odia language shall be tested	25 marks

Note: Merit List shall be prepared on the basis of the total marks secured in shorthand test in English, shorthand test in *Odia* and Language Test.”.

By Order of the Governor

NITEN CHANDRA

Special Secretary to Government