

No.GAD-SC-RULES-0059-2013, 31897/ Gen
Government of Odisha
General Administration Department

OFFICE MEMORANDUM

Bhubaneswar dated the 11th November 2013

**Subject:- Constitution of Departmental Promotion Committee/
Selection Board.**

The question of prescribing fresh guidelines for constitution of Department Promotion Committees/Selection Boards has been under consideration of Government for some time past. Government after careful consideration and in supersession of the General Administration Department Office Memorandum No. 10280/Gen, Dated 23rd August 1983; except as respects things done or omitted to be done before such supersession, has now decided that the constitution of Departmental Promotion Committees and Selection Boards will be as indicated below:-

- (i) For considering the promotion to posts in PAY BAND-4, the Departmental Promotion Committees/Selection Boards will be headed by the Chief Secretary/ Additional Chief Secretaries, as the case may be, and the Secretary/ Special Secretary of the Administrative Department will be Members.
- (ii) For posts carrying pay scale of PAY BAND-3, the Departmental Promotion Committees/Selection Boards will be headed by the Principal Secretaries and the Secretaries of the Department. The Head/ Heads of Department concerned and the Special Secretary/ Additional Secretary/ Joint Secretary/ Deputy Secretary concerned of the Administrative Department will be Members.
- (iii) For promotion to O.A.S.(Junior Branch), O.A.S.(Senior Branch), O.A.S. (Super Timescale), O.A.S.(Senior Administrative Grade) and O.A.S.(Special Secretary), the Member, Board of Revenue, the Revenue Divisional Commissioners and the Secretary of the Administrative Department will also be Members of the Departmental Promotion Committee/ Selection Board.

- (iv) In all other cases, the Departmental Promotion Committee/ Selection Board will be headed normally by the Head of the Office and two other Members should be included.
- (v) Alongwith the above, the principles in this Department OM No.21376/Gen Dated.29th December 1972 shall also be taken into account.

2. The Departments of Government concerned are accordingly requested to amend the relevant provisions in the Acts, Statutory Rules, Rules regulating Recruitment and Conditions of Service, Regulations, Codes, Manuals, Resolutions, Office Memoranda and all other executive instructions which contain any provision contrary to the principles cited *supra*.

U. Chandra
Special Secretary to Government

Memo No. 3 1 8 9 8 / Gen., Dt. 11th November 2013

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G. J. S.
11.11.13
Joint Secretary to Government

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G. J. S.
11.11.13
Joint Secretary to Government