

No. 17805 / Gen.

GAD-SC-GCS-0128-2014

**Government of Odisha**

**General Administration & Public Grievance Department**

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**Bhubaneswar, Dated 05<sup>th</sup> August, 2020.**

From

Shri G.C. Patra, OAS (SS),  
Special Secretary to Government.

To

All Department of Government/  
All Heads of Department./  
All collectors.

**Sub- Submission of Property Statement by Government Servants ( Gazetted and Non- Gazetted)- Instructions regarding.**

As per principles outlined under sub-rule (4) of Rule-21 of the Odisha Government Servants' Conduct Rules, 1959, and instructions issued by G.A. Department time to time, every Government Servant is required to make a true and complete declaration of all his assets, movable and immovable, and the value thereof as on the 31st March every year in the form given in Appendix-A on or before 31st July of that year. But in view of the situation arising out of spread of COVID-19 and the extension of nation-wide lock-down from time to time, involvement of the officers in various activities relating to management of control of the pandemic, continuance of essential services, maintenance of law and order etc., it has come to the notice that many of the Government employees have not been able to submit their property statement in due time through online using HRMS.

It is, therefore, brought to the notice of all concerned that, the last date for submission of property statement through **online using** HRMS for the period **01.04.2019 to 31.3.2020 is hereby extended up to 30.09.2020.**

This may be brought to the notice of all subordinate offices under their control for strict compliance.

*G.C. Patra*  
*5.8.2020*

Special Secretary to Government.

**Memo No. 17806 / Gen., Dated. 05<sup>th</sup> August, 2020.**

Copy forwarded to all Branches of G.A.& P.G. Department / Guard file (10 copies) / G.A.& P.G. Department Library (10 copies) for information and necessary action.

*G. S. N. W.*  
5.8.2020

Special Secretary to Government.

**Memo No. 17807 / Gen., Dated. 05<sup>th</sup> August, 2020.**

Copy forwarded to the System Administrator, CMGI, Bhubaneswar for information and necessary action.

The system for submission of Property Statement may be kept open strictly as per the above revised date lines. The revised datelines may also be uploaded in the HRMS homepage for wide publicity.

*G. S. N. W.*  
5.8.2020

Special Secretary to Government.

**Memo No. 17808 / Gen., Dated. 05<sup>th</sup> August, 2020.**

Copy forwarded to the G.A. & P.G. (A.R. Cell) Department with a request to post this Letter in the website of G.A. & P.G. Department for general information.

*G. S. N. W.*  
5.8.2020

Special Secretary to Government.