

*B. P. Acharya, I.A.S.,*

Director General, Dr. MCR HRD Institute of Telangana &  
e.o. Special Chief Secretary to Government  
General Administration Department



**Dr. MCR HRD Institute of Telangana**

Road No.25, Jubilee Hills,  
Hyderabad-500 033, Telangana State.  
Off : +91-40-2354 8294, 2355 7585  
Fax : +91-40-2355 7584  
e-mail : dg@mcrhrdi.gov.in  
website : www.mcrhrdi.gov.in

**D.O.Letter No.T2/575/2018, Dt: 21.12.2018**

Dear *Aditya,*

Sub: MCR HRDIT – In-service training for All India Service Officers – requesting for nominations of Officers – Reg.

Ref: JS, DoPT D.O. Lr. No. 12017/01/2018-TNP(S), Dt:16-08-2018.

\*\*\*

As you may be aware, Dr. MCR HRD Institute of Telangana is a premier training Institute in the country, which conducts several prestigious training programmes, including Foundation Course for AIS, CCS Officers every year, like LBSNAA, Mussoorie.

In this connection, I am happy to inform that MCR HRDIT is selected by Department of Personnel & Training for imparting one week in-service training programme for All India Service (IAS, IPS, IFoS) Officers for the year 2018-19, as per the following schedule.

Sl.No.	Programme	Seniority	Dates
1.	Implementation and Monitoring of the Sustainable Development Goals	8-20 years	28-01-2019 to 01-02-2019
2.	Citizen Centric Services	All	25-02-2019 to 01-03-2019

The programme on SDGs, the first of its kind, is organized through the Centre for SDG set up exclusively in this Institute, in collaboration with NITI Aayog and the UN agencies to sensitize Officers to evolve effective implementation and monitoring mechanisms to achieve the targets/ goals under SDGs. The programme aims to give an understanding of the nuances of the Citizen Centric Services and covers some of the best practices on citizen centric e-Governance initiatives of Government of India, Government of Telangana, and other States. The training will be conducted using a combination of classroom sessions, followed by field visits.

In this regard, all the Chief Secretaries were requested, vide DoPT ref cited (copy enclosed) to circulate among the eligible Officers concerned for opting for the above training modules in MCR HRDIT, through the online portal [www.persmin.nic.in](http://www.persmin.nic.in). Hence, the officers eligible may be requested to send the nominations online, considering the importance of the above training programmes.

I shall be grateful, if you could kindly ask the concerned to take necessary action, in this regard, at the earliest and depute the Officers of your state for the training.

*Warm regards,*

Yours sincerely,

(B.P.ACHARYA) *21/12/18*

**Shri Aditya Prasad Padhi, IAS**  
Chief Secretary, Government of Odisha,  
Secretariat,  
Bhubaneswar – 751 001, ODISHA

*Spl. Secy, GA*

*A. J. J.*  
*22-12-18*

*Set by Babu  
M. P. Hoist  
in website  
mm  
02-12  
Spl. Secy. to Govt  
G.A. & P.G. Dept.*

के. श्रीनिवास, भा.प्र.से.

संयुक्त सचिव

K. SRINIVAS, IAS

Joint Secretary

TEL : 26106314



सत्यमेव जयते

भारत सरकार  
कार्मिक, लोक शिक्कायत तथा पेंशन मंत्रालय

कार्मिक और प्रशिक्षण विभाग

प्रशिक्षण प्रभाग

ब्लॉक-4 पुराना जेएनयू कैम्पस

नया महरौली रोड नई दिल्ली-110067

Government of India

Ministry of Personnel, Public Grievances & Pensions

Department of Personnel & Training

Training Division

Block-IV, Old JNU Campus

New Mehrauli Road, New Delhi-110067

D.O. No. 12017/01/2018-TNP (S)

dated August 16, 2018

Dear Sir/Madam,

As you are aware Department of Personnel & Training arranges one week In-Service Training Programme for All India Service (IAS, IPS & IFoS), Officers working under Central Staffing Scheme and officers of Central Secretariat Service (CSS)/ Central Secretariat Stenographers Service (CSSS) (DS/Sr. PPS and above level) every year.

2. The calendar for the In-Service Training Programme 2018-19 (First list) has been finalized and uploaded on the website of this Department at [www.persmin.nic.in](http://www.persmin.nic.in). I am also enclosing a copy of the training calendar for 2018-19 (First list). I request you that the calendar may kindly be circulated among the eligible officers requesting them to submit their options before commencement of the course. All eligible IAS Officers are required to give their willingness through the Intra IAS portal and all other officers through the proforma linked at [www.persmin.nic.in](http://www.persmin.nic.in). IAS officers are requested to send mail mentioning their names, Allotment Year and Cadre to [persinfotech@nic.in](mailto:persinfotech@nic.in)/[tdp-trg@nic.in](mailto:tdp-trg@nic.in) for Username/Password related queries.

3. All AIS (IAS, IPS and IFoS) officers with minimum 4 years of service and up to the rank of Secretary to the Government of India/Chief Secretary and equivalent, Group 'A' officers working under the Central Staffing Scheme in the Government of India and officers of CSS/CSSS (DS/Sr. PPS and above) are eligible to attend the aforesaid training programme.

4. It is also requested that the officers may be encouraged to opt for those training programmes which are relevant to their current job as well as the kind of assignments they are likely to hold in future.

5. I solicit your kind cooperation for the successful conduct of the training programmes by enabling wide publicity of the programmes amongst the officers and facilitating the attendance of a large number of officers in these programmes.

Yours sincerely,

(K. Srinivas)

To

Chief Secretaries of all State Governments/UTs (As per DoPT's standard list)



सूचना

**List of Institutes for In- Service Training Calendar for the year 2018-19 (First List):-**

<b>S.No.</b>	<b>Programme Shortlisted</b>	<b>Suggested seniority for the programmes</b>	<b>Institute</b>	<b>Tentative Dates</b>
1.	Environment and Natural Resource Management	9-24 years	Indian Council of Forestry Research and Education, Dehradun	September 10-14, 2018
2.	E-Governance (Opportunities and Challenges)	4-20 years	National Institute for Smart Government, New Delhi	September 17-21, 2018
3.	Capacity Building programme on Urban Development	4-20 years	Indian Institute for Human Settlements, Bangaluru	September 24-28, 2018
4.	Gandhi as an approach for emphatic decision making for the poor, the rural and the marginalized	12-20 years	Indian Institute of Management, Ahmadabad	Dates to be decided
5.	Social Policy and Governance	All	Tata Institute of Social Sciences, Mumbai	October 22-26, 2018
6.	WTO & Intellectual Property Rights	9-20 years	Indian Institute of Foreign Trade, New Delhi	October 29 to November 2, 2018
7.	Sustainable Urbanization in North Eastern and Himalayas States: The Way Forward	4-16 years Preference will be given to those officers who are posted in hill areas or are dealing with the matter relating to Urbanization of hilly towns.	Dr. R.S. Tolia Uttarakhand Academy of Administration, Uttarakhand, Nainital	November 12-16, 2018

8.	Public Procurement	8-20 years	CUTS Institute for Regulation & Competition, New Delhi	November 19-23, 2018
9.	Specialized Law Course	8-20 years	O.P. Jindal Global University, Sonapat, Haryana	December 10-14, 2018
10.	Citizen Centric Services	All	Dr. MCR Human Resource Development Institute, Hyderabad	<del>December 17-21, 2018</del> 25 Feb to March 1, 2019
11.	Implementation and Monitoring of the Sustainable Development Goals	8-20 years	Dr. MCR Human Resource Development Institute, Hyderabad	January 28 to February 1, 2019
12.	Climate Resilience and Disaster Management	6-20 years	National Institute of Disaster Management, New Delhi	February 4-8, 2019
13.	Environmental Impact Assessment (Development projects)	6-20 years	Environment Protection Training & Research Institute, Hyderabad	February 18-22, 2019
14.	Ethics in Public Services	All	IC Centre for Governance, Panchgani	March 11-15, 2019
15.	Agriculture & Rural Development in India: Policy, issues, innovations & roadmap	6-20 years	Management Development Institute, Gurugram	March 11-15, 2019

❖ The second lot of In-Service Training Programme is expected to be announced within Four (4) weeks.

General Guidelines for In- Service Training Programmes for AIS Officers (IAS, IPS & IFoS), officers working under the Central Staffing Scheme, Central Secretariat Service (CSS) and Central Secretariat Stenographers Service (CSSS) Officers.

This is one-week In-Service Training Programmes for the year 2018-19 for AIS officers (IAS, IPS & IFoS) officers working under the Central Staffing Scheme and Central Secretariat Service (CSS) and Central Secretariat Stenographers Service (CSSS) Officers.

2. **Eligibility:**

(a) AIS officers (IAS, IPS & IFoS)

(b) Officers working under the Central Staffing Scheme in the Government of India.

with minimum of 4 years of Service up-to the rank of Secretary to the Govt. of India and Chief Secretary in the State Govt. and equivalent.

(c) Central Secretariat Service (CSS) and Central Secretariat Stenographers Service (CSSS) Officers of the level DS/ Sr. PPS and above.

3. All the training programmes are residential in nature. Accommodation facility will be provided to the participants by the training institutes who are organizing the training programme.

4. The IAS officers are required to apply on-line through the Intra IAS portal. All other Officers are required to apply through the prescribed proforma available with these guidelines after obtaining approval of the competent authority of the Department/ Ministry/ State Government/ Cadre controlling authority concerned.

5. The Officers who are due for retirement may not be sponsored for the training programme scheduled in the month in which they are due to retire.

6. The Officers posted abroad are exempted from participation in the programme and their applications will not be considered.

7. The Officers are not allowed to apply or change options within 10 days of the commencement of an opted programme.

8. The Officers can attend only one In-Service Training Programme during 2018-19.

**Application for In- Service Training Programme for officers other than IAS for the year 2018-19**

Name	Service/Cadre	Allotment Year/Year of posting in the present post	
Present Designation			
Ministry/Department			
Official Address			
Contact details	Office:	Mobile:	Email:
Eligibility: Minimum 4 years of Group 'A' service as on 01/04/2018.			
Date of Joining/Appointment in Group 'A' Service			
Training programmes opted (in the order of preference)	(1)	(2)	(3)
Date:	Place:	Signature of applicant:	

- ✓ It is certified that the officer has not earlier been nominated/attended any One-Week In-Service Training Programme during the calendar 2018-19.
- ✓ It is also certified that the details filled by the applicant in the form are correct as per official records.

(Signature, Name & Designation of Controlling Authority)