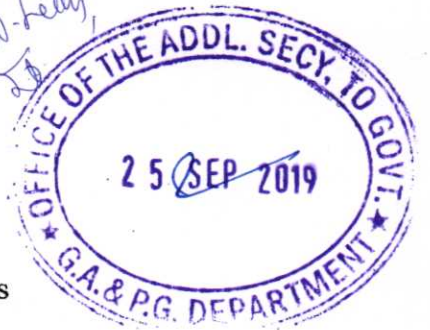




S. Madhavi



F.No. 1/4/EM/2019
Government of India
Ministry of Finance
Department of Economic Affairs

North Block, New Delhi
Dated the 18th September, 2019

To,
Chief Secretaries of all States/Union Territories

Sir/Madam,

Subject: Guidelines regarding foreign travel of Ministers/Members of State Legislatures/ Officials of States/Union Territories Govt.

RC
Please get it emailed to all departments by email

Please refer to this Department's earlier Order No. F. 1/67/EC/84 dated 17th December, 1984 on the above-mentioned subject. Paragraph (4) of the Order states that unless all procedural requirements are met and proposals are submitted to the Department at least three weeks in advance it would be difficult for this Department to clear such proposals in advance.

24/9/19

2. In this connection, it has been noticed that the proposals regarding foreign visits of Ministers/Members of legislative Assemblies/ Officials of State/ UT Govts often do not contain the complete details (i.e Political Clearance, FCRA clearance etc.) and are also not submitted well in time.

24/9/19
J. John
OS/DCS

3. It is once again reiterated that proposals for foreign visits should be submitted to the Department of Economic Affairs complete in all respects, and at least three (3) weeks in advance, so that this Department would have sufficient time to clear the proposals.

Rati Paida
Mr. Paida
to copy urgently
24/9/19

Yours faithfully,

(Signature)
(Jithesh John)
Director (EM)

Tel:011-2309 4154

Copy to

Resident Commissioners all States/Union Territories