

**Government of Odisha  
General Administration & Public Grievance Department**

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No. GAD-COOD-CORDS-0008/2014 (O)- 20156

/Gen, Dtd. 16.06.2025

From

Sri Debabrata Mallick, OAS  
Additional Secretary to Government

To

All Additional Chief Secretaries to Government  
All Principal Secretaries to Government  
All Commissioner-cum- Secretaries to Government  
All Special Secretaries to Government  
All Revenue Divisional Commissioners  
Vice-Chancellors of all Universities  
All Directors  
All Collectors  
The Secretary, OLA, Bhubaneswar

**Sub: Regarding Extension of last date for submission of recommendation of names of the persons who have rendered distinguished services in various fields for Padma Awards, 2026.**

Madam/Sir,

In inviting a reference to this Department Letter No. 13796, dtd.24.04.2025 on the subject cited above, I am directed to say that the last date for receiving online applications in this Department, which was earlier fixed as 16.06.2025 has now been extended up to **01.07.2025**.

It is therefore, requested to kindly recommend the names of eminent persons who have rendered distinguished services in various fields to this Department in the enclosed format for Padma Awards, 2026. The duly filled applications in English language only as per the enclosed Proforma (**Soft copy in MS Word format only**) received through the E-mail id: [gadpadmaawards@gmail.com](mailto:gadpadmaawards@gmail.com) within the extended dateline i.e **01.07.2025** shall be placed for consideration in the selection process prior to recommendation to the Ministry of Home Affairs, Government of India. For more details, you may kindly visit the website [www.padmaawards.gov.in](http://www.padmaawards.gov.in).

This may kindly be treated as **URGENT**.

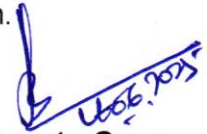
Yours faithfully

  
Additional Secretary to Government

**Memo No.** 20157

**/Gen; Dtd.** 16.06.2025

Copy along with the enclosures forwarded to the PS. to the Hon'ble Chief Minister, Odisha / PS. to all Hon'ble Ministers for kind information.

Handwritten signature and date: 16.06.2025

**Additional Secretary to Government**

**Memo No.** 20158

**/Gen; Dtd.** 16.06.2025

Copy forwarded to the OSD to the Chief Secretary, Odisha / Pr. PS. to the Additional Chief Secretary to Govt., GA & PG Department for kind information of the Chief Secretary, Odisha / Additional Chief Secretary to Govt., GA & PG Department respectively.


Handwritten signature and date: 16.06.2025

**Additional Secretary to Government**

**Memo No.** 20159

**/Gen; Dt.** 16.06.2025

Copy along with the enclosures forwarded to all Branch Officers, G.A. & P.G. Department / DG, G.A. & P.G. (Vig.) Department, Cuttack / DG, GAA, Bhubaneswar / Commissioner, CDI, Bhubaneswar / Secretary, OPSC, Cuttack / Secretary, OSSC, Bhubaneswar / Secretary, OSSSC Bhubaneswar / Secretary, Lokayukta, Odisha, Bhubaneswar / Nodal Officer, OAT, Bhubaneswar / Rent Officer, G.A.&P.G. (Rent) Department for information and necessary action.

Handwritten signature and date: 16.06.2025

**Additional Secretary to Government**

## PADMA AWARDS 2026

### 1. Nomination Details (In English, MS Word format)

- i. Award \*-  [Choose any one]
- ii. Field (Area of Excellence)\*-  [Choose any one]
- If "Others", please specify.  [Max. 50 characters]
- iii. Sub field, if any\* -  [Max. 50 characters]

### 2. Details about the Applicant (In English, MS Word format)

- i. Title\*-  [Max. 50 characters]
- If "Others", please specify.
- ii. Name \*-
- iii. Name of \*-  [Choose any one]
- Please mention
- iv. Date of Birth & Age\*-
- v. Gender \*-  [Choose any one]
- vi. Religion\*-  [Choose any one]
- If "Others", please specify.
- vii. Category & Caste  [Choose any one]
- viii. Mobile No \*-
- ix. Email Id-
- x. Nationality \*-  [Choose any one]

- xi. If Nominee is Posthumous (Not Alive) mention Year of Demise & Date of Demise \*

Year of Demise	Date of Demise
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### 3. Where does the person live (In English, MS Word format)

- i. Country \*-
- ii. State / UT \*-
- iii. District \*-
- iv. Address \*-

### 4. Educational Qualification

- i. The Highest Qualification attained by the Nominee\*

ii. Name of Degree/Course \*  
(Maximum 20 words are allowed)

iii. Upload Document (Only PDF files Max size 1 MB with .pdf extension is allowed)  
Choose file .

iv. Name of University / Institution

v. Year

**5. Scale**

i. Specify the Profession/Expertise of Nominee (Maximum 50 words are allowed)

ii. Details of Position held by the Nominee. (Maximum 50 words are allowed)

Sl No	Position held by the Nominee (with Designation where possible)	Name of Organisation where the Nominee has worked / is working
1		

iii. Details of Organisation / Institution established by the Nominee (Maximum 50 Words are allowed)

iv. What is the Overall geographical reach of nominee's work?\*

Sl No	Districts
1	
2	

v. Name of the Details of the geographical reach (Maximum 100 Words are allowed)

**6. Brief Write-up/Citation on the work done by the person being nominated \***  
(Min. 100 characters and Max. 800 words or 5000 characters)

**7. Significant contribution made by the person \***  
(Min. 60 characters and Max. 500 words or 3000 characters)

**8. Number of years working in the field\* -**

**9. Impact/Outcome of the work done by the person \***

(Min. 50 characters and Max. 400 words or 2500 characters)

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**10. Provide a 4-line brief on why does the person deserve a PADMA Award\***

(Max. 60 words or 600 characters)

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**11. Any other relevant information**

(Max. 300 words or 2000 characters)

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**12. If the person received PADMA Awards earlier, then its details:**

Sl. No.	Award Category * (Padma Shri / Padma Bhushan / Padma Vibhushan)	Year of Award*

**13. If the person received any other significant Awards before, then its details:**

Award Name*	Year of * Award	Field	Level of Award* (International / National / State / Others)	Awarding Body
1	2	3	4	5

**14. Attach the necessary documents separately in the below mentioned format:**

(File size should be less than 10 MB)

1. Photograph of the Nominee (jpg / jpeg / png) \*
2. Other Supporting Document (pdf)

**N.B.:**

- i. The (\*) marked fields are mandatory.
- ii. The application incomplete in any respect or not adhered to the format shall liable to be rejected.
- iii. The applications shall be sent in MS Word format through E-mail id: [gadpadmaawards@gmail.com](mailto:gadpadmaawards@gmail.com)